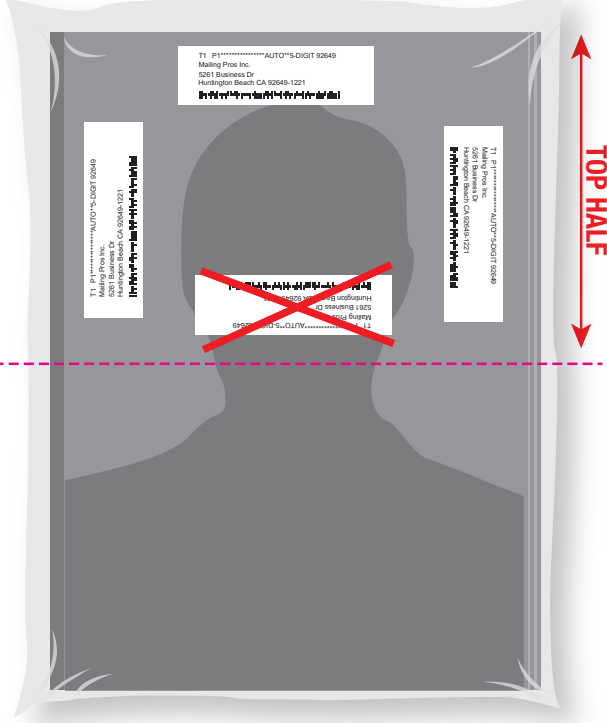


If polywrap film is used, the film and preparation of the mailpiece must meet applicable USPS polywrap standards. A list of USPS-approved polywrap products is maintained on the USPS Web site <https://postalpro.usps.com>

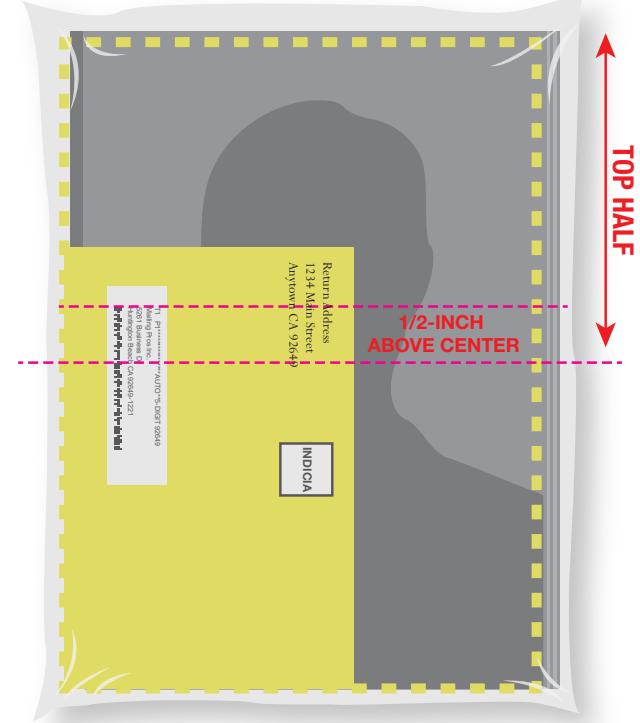
#1: Address affixed to mailpiece inside polywrap



#2: Address affixed to outside polywrap



#3: Address on slip sheet inside polywrap



Address placement can be read horizontal, or perpendicular right or left to the “top” of the mail piece. The address can never be upside-down in relation to the “top” of the Mail piece. Affixing address labels to outside of the polywrap is an alternative to affixing the address label to the mailer within the polywrap.

If you place the delivery address on a loose enclosure polywrapped with host piece, at least the first half-inch of the address must stay within the top half of the mailpiece during processing and delivery. The “first half-inch” Means the beginning 0.5 inch of the recipient, delivery address, and city/state/ZIP Code line, and not the end of each line. If the insert is affixed to the host piece, it must be affixed to maintain the address entirely within the top half during processing and delivery. Flat mailpiece address rules apply to slip sheet.

NOTE: The “top” is either of the shorter edges on polywrapped pieces.

Flats: Mailer In Polywrap

714-892-7251